

GIS **PROJECT MANAGEMENT** SCHEDULING GIS COST ESTIMATION  
PROGRAM STRATEGY VALUE ENGINEERING OWNER'S REPRESENTATION  
GRAM MANAGEMENT **OWNER'S REPRESENTATION** RISK ANALYSIS  
CONSTRUCTIBILITY SPACE UTILIZATION PROGRAM MANAGEMENT



SSPC is a SDVOSB joint venture providing superior project management

PROJECT MANAGEMENT ESTIMATING VALUE ENGINEERING DESIGN  
SCHEDULING **DESIGN REVIEW** BIM EARNED VALUE ANALYSIS PROJECT  
CHANGE MANAGEMENT SPACE PLANNING PROJECT MANAGEMENT  
ENT QUALITY ASSURANCE BIM **QUALITY ASSURANCE** ESTIMATING  
INTERIOR DESIGN PROCUREMENT PROGRAM MANAGEMENT BIM  
MS PROCUREMENT **SCHEDULING** VALUE ENGINEERING SPACE  
PUNCHLIST PROJECT MANAGEMENT DESIGN REVIEW QUALITY  
BUDGETING **OWNER'S REPRESENTATION** CONSTRUCTIBILITY GIS  
ENERGY ANALYSIS BUDGETING BIM ESTIMATING FACILITIES MANAGEMENT  
ANALYSIS **FACILITIES MANAGEMENT** ENERGY AUDIT PROJECT MANAGEMENT  
PROGRAM STRATEGY VALUE ENGINEERING PROJECT CONTROLS  
RISK ANALYSIS QUALITY ASSURANCE **PROJECT MANAGEMENT** BIM  
CONSTRUCTIBILITY SPACE UTILIZATION MOVE MANAGEMENT SERVICES  
MENT FFE SERVICES **ESTIMATING** GIS PMIS FACILITY MANAGEMENT  
ENERGY ANALYSIS FACILITIES MANAGEMENT PROGRAM MANAGEMENT  
ST **CONSTRUCTIBILITY** CHANGE MANAGEMENT PROJECT  
SCHEDULING QUALITY ASSURANCE GIS BIM PMIS SPACE UTILIZATION

“At the time that we placed the team under contract, the project was behind schedule and likely not to be delivered on time. The team’s knowledge of both design and construction allowed us to achieve all of our initial project goals and complete the project per the origin”

- Client Project Manager



## Complete Owner’s Representation for all phases of your project...

- Project Planning
- Budgeting
- IWMS Management
- Contractor Procurement
- Design Management
- Building Information Modeling (BIM)
- Scheduling

- Estimating
- Project Management
- Financial Management
- Earned Value Management
- Project Documentation
- Quality Assurance
- Inspections
- Commissioning

- Value Engineering
- Constructibility
- Risk Analysis
- Space Planning
- Move Management
- Change Management
- Punchlist Management
- Turnover Services





## PLANNING

Wherever you are in the planning process, SSPC can assist in ensuring that you know everything you need to know about existing conditions, future needs, and available resources. We can assist in ensuring that all Due Diligence is completed and project parameters are clearly defined.



**Budget:** Ensure that your program of needs is within its budget. Includes developing rough order of magnitude cost estimates.

**Schedule:** Develop preliminary schedule for the project that takes into account time for approvals and procurement.

**Communications:** Develop strategy that includes securing internal approvals, determining stakeholder strategy, and meeting with appropriate stakeholders to get buy-in at the earliest possible stage.

**Procurement:** Develop procurement strategy that best fits the project delivery method, your schedule, and potential pool of bidders.



## DESIGN

Whether you choose traditional Design/Bid/Build or Design/Build or some other project delivery method, we will provide **Design Management** services that ensure designs meet your needs and stay within budget, schedule, code requirements, and quality standards.

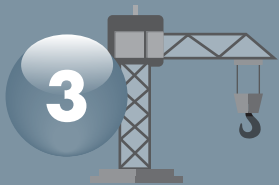


**Budget:** Depending on the project, cost estimates will be developed for concept designs, during design development, and for completed construction documents to ensure that the project will stay on budget.

**Schedule:** Tracked and updated as necessary to ensure that procurement, design, approvals, and other activities stay within overall schedule.

**Communications:** Regular check-ins and/or approvals with internal decision makers and stakeholders as well as with appropriate external groups, regulators, and other external stakeholders.

# Helping Owners with All Phases of Their Projects



## CONSTRUCTION

We use firm, clear, consistent, and fair project management methods that have been proven successful on dozens of large and small projects that ensure that projects stay on schedule and on budget.



**Budget:** Reconcile constructor's proposed cost with project budget. Change order cost verification.

**Schedule:** Review, analyze, and verify constructor's schedule on monthly basis including CPM analysis and earned value management (EVM).

**Communications:** Implement communication protocols within the project delivery team to ensure clear lines of communication for project execution.

**QA/QC:** Inspections will help ensure quality, adherence to scope, and site safety. Inspectors keep daily logs, advise owner immediately of identified problems, and provide tracking of issues until resolved.

**Punchlist Management:** Log and track all punchlist items until they have been resolved.



## OCCUPANCY

Making sure that the people who will use the building and maintain the building have the information, training, and tools they need to easily transition into the new space.



**Building Turnover:** Ensure that facilities personnel and appropriate occupant users have all the information they need to use and maintain the facility. We make sure that all necessary warranties, paperwork, and attic stock are accounted for and available to facilities management.

**Move Management:** Turnkey move management to make sure everything gets to where it should be, everyone knows where they need to be, and everyone knows how to get the most of their new building.

**Contract Closeout:** We make sure all the work is done, all the bills are paid, and all the project documentation is organized and archived.



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